



## Wedding Event Planner

What follows is a music and information package that needs to be filled out and submitted 14 days prior to your event. It includes the easy stuff like the date, venue, and start and end times but it also includes a breakdown of the most common wedding traditions and formalities. Please keep in mind that you're not limited to these pages! We want your day to be exactly the way you want it, so please feel free to add, subtract or change details wherever you see fit! Please remember you can contact us with any questions while filling out this form.

### Section 1 - Client and Venue Information

Bride's Name: \_\_\_\_\_  
*First Name, Last Name*

Phone Number: \_\_\_\_\_

Can this number be used for texting? \_\_\_\_\_

E-mail: \_\_\_\_\_  
*ex: email@email.com*

Groom's Name: \_\_\_\_\_  
*First Name, Last Name*

Phone Number: \_\_\_\_\_

Can this number be used for texting? \_\_\_\_\_

E-mail: \_\_\_\_\_  
*ex: email@email.com*

Address (after married):  
Street Address: \_\_\_\_\_  
Street Address Line 2: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_

Event Date: \_\_\_\_\_ Music Start Time: \_\_\_\_\_ Music End Time: \_\_\_\_\_

Venue Name: \_\_\_\_\_

Venue Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Street Address Line 2: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_

Venue Phone Number: \_\_\_\_\_

Venue Contact Person (if applicable): \_\_\_\_\_

## Section 2 - Formalities and Music

Remember at any time if you're unsure or don't have a preference on a specific song you can type in "DJ Choice".

If you have a preference or specific requests for cocktail and dinner music, please enter it below:

*Ex: Frank Sinatra, Yacht Rock, etc.*

Are you doing a Grand Entrance for the Bridal Party? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

Are you doing a Grand Entrance for the Bride and Groom? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

*You can type SAME if you want to come in to the same song as the bridal party.*

Are you doing a cake cutting? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

Are any toasts, speeches or blessing going to be made prior to dinner? \_\_\_\_\_

If yes, who is going to be performing these?

What time is dinner scheduled to be served? \_\_\_\_\_

Are you doing a Bride and Groom First Dance? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

Are you doing a Father/Bride dance? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

Are you doing a Mother/Groom Dance? \_\_\_\_\_

What song would you like played for this? \_\_\_\_\_

Are you doing an Anniversary Dance? \_\_\_\_\_

What song(s) would you like played for this? \_\_\_\_\_

*Also known as the Married Couple Elimination Dance. Typically lasts for 2 songs.*

Do you want to include any of the following crowd participation dances?

- |  |   |
|--|---|
| <input type="checkbox"/> The Hustle    | <input type="checkbox"/> Cha Cha Slide  |
| <input type="checkbox"/> Cupid Shuffle | <input type="checkbox"/> Wobble         |
| <input type="checkbox"/> Shout         | <input type="checkbox"/> Cotton Eye Joe |
| <input type="checkbox"/> Macarena      | <input type="checkbox"/> YMCA           |
| <input type="checkbox"/> Watch Me      | <input type="checkbox"/> The Git Up     |
| <input type="checkbox"/> Crank That    | <input type="checkbox"/> Other: _____   |

What do you want played for the last song of the night?

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Notes:





### Section 5 - Other Information

Approximately, how many guests are you expecting? \_\_\_\_\_

What should your DJ wear for your event? \_\_\_\_\_

*Typically a black suit and tie.*

Do you require sound coverage in more than one location during your event? \_\_\_\_\_

*Ex: Cocktail hour is being held outside, etc.*

#### Legacy Formalities and Optional Information

*What follows is a list of wedding traditions and formalities that have declined in popularity over the years but you may still wish to include, as well as some optional information that isn't required but helps MCS better serve you.*

#### Select any you'd like to include!

- |  |  |
|--|--|
| <input type="checkbox"/> Garter Removal and Toss | <input type="checkbox"/> Bouquet Toss              |
| <input type="checkbox"/> Wedding Party Dance     | <input type="checkbox"/> Chicken Dance/Hokey Pokey |
| <input type="checkbox"/> Receiving Line          | <input type="checkbox"/> Other: _____              |

If you checked off Garter, Bouquet, or Wedding Party Dance please specify the songs you'd like played for these below, or say DJ Choice:

#### How do you usually consume music?

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Terrestrial Radio | <input type="checkbox"/> Pandora      |
| <input type="checkbox"/> Spotify           | <input type="checkbox"/> Apple Music  |
| <input type="checkbox"/> Soundcloud        | <input type="checkbox"/> Other: _____ |

What are your favorite stations?

What are your social media @'s? Do you have a wedding hashtag?

*Don't forget to like and follow Motor City Sound @ motorcitysounddjs on FB and IG and @ MCSoundDJs on Twitter!*

**Section 6 - Your Wedding Ceremony**

Is Motor City Sound responsible for any music or sound during your ceremony? \_\_\_\_\_

Please select a Processional song

Title: \_\_\_\_\_ Artist: \_\_\_\_\_

*This is the song that's played while the bridal party walks down the aisle.*

Please select a Bridal Entrance song

Title: \_\_\_\_\_ Artist: \_\_\_\_\_

*This is the song that's played while the Bride walks down the aisle.*

Please select a Recessional song

Title: \_\_\_\_\_ Artist: \_\_\_\_\_

*This is the song that's played after your officiate completes the ceremony.*

What is your officiate's name?

\_\_\_\_\_

Does your officiate require a microphone? \_\_\_\_\_

Notes: